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 MINUTES, ADJOURNED REGULAR MEETING, TORRANCE CITY COUNCIL  
 November 5, 1958

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Adjournment - 6:50 P. M.

Torrance, California  
November 5, 1958

MINUTES OF AN ADJOURNED REGULAR MEETING  
OF THE TORRANCE CITY COUNCIL

The City Council of the City of Torrance convened in an Adjourned Regular Meeting at 5:30 P. M. Wednesday, November 5, 1958, in the Council Chamber, City Hall, Torrance, California.

Those responding to roll call by Deputy City Clerk Whitacre were: Councilmen: Benstead, Drale, Jahn, Isen. ABSENT: Councilmen: Beasley, Blount, Bradford. City Manager Stevens and City Attorney Remelmeyer were also present.

At the request of Mayor Isen, Mr. Hansen of the Library Board led the salute to our Flag.

The Reverend William K. Schatz of the Seaside Community Church opened the meeting with an invocation.

Mayor Isen asked the City Attorney whether this 4-man Council comprised a simple majority, and whether in such case, unanimous action would be required on matters to be voted on.

The City Attorney read an excerpt from the Code which was applicable, and stated that he believed it was written in such a way that it would require a 4/7ths vote of the Council for a majority, and said that had been intended when it was placed on the ballot so far as he knew.

Councilman Jahn moved to approve the Minutes of the Adjourned Regular Meeting held October 29, 1958, as written.

Motion seconded by Councilman Benstead, no objections, so ordered.

BIDS:

Mayor Isen announced that the following bids would be opened at 10:00 A. M. Thursday, November 6, 1958, in the Council Chamber, and that the respective Affidavits of Publication are on file in the office of the City Clerk:

1. Concrete Cylinder Pressure Pipe for the Water Dept.,
2. 4 - 16" Hub End Gate Valves, Class 150, A.W.W.A. Type,  
with enclosed bevel gear case and operating nut. No by-pass. With "O" ring seals and rollers, tracks and scrapers to operate in a horizontal position.

HEARINGS:

CASE NO. 491 - CHANGE OF ZONE: Mayor Isen announced that the Hearing on this Case had been closed, and the matter had been continued so that Planning Director Powell could indicate receipt of the necessary easements, restrictions, etc.

Bldg. Supt. Schlens said Mr. Powell had not been able to get to this meeting, and had asked that this be continued until the next meeting of the Council as some of these easements were to be received as late as this afternoon.

Councilman Benstead moved to defer this matter to the next meeting of the Council.

Motion seconded by Councilman Jahn, and carried unanimously by roll call vote of those present (Beasley, Blount and Bradford absent).

WRITTEN COMMUNICATIONS:

1. An October 20, 1958, letter from the Shell Oil Co., 1008 W. Sixth St., Los Angeles 54, signed by H. F. Randall, Land Dept., asked to replace Bond No. 4-12-1369-28, in the amount of \$1,000 with Bond No. 9670463.

A memo from the City Attorney was appended and approved release of Bond #4-12-1369-28.

Councilman Jahn moved the request be granted.

Motion seconded by Councilman Benstead, and carried unanimously by roll call vote of those present (Beasley, Blount, and Bradford absent).

2. An October 8, 1958, letter from F. E. Hopkins, City Manager of Redondo Beach, referred to the improvement of 190th and 182nd Streets by the two cities.

Councilman Jahn asked if this included the design of Beryl St. which had been discussed at a Traffic Commission meeting.

City Engineer Bishop said Beryl Street was not included in this particular matter, and that under this plan of improvement of 190th and 182nd Streets, the costs to the two cities would be almost identical.

Councilman Draile moved to concur with the joint program proposed here.

Councilman Benstead asked if it was necessary to act on this now, saying he would prefer to wait until the entire Council was present.

Councilman Draile withdrew his motion, and as there were no objections, the matter was ordered held for the next meeting.

3. An October 27, 1958, letter from the North Torrance Civic Improvement Association, signed by Mrs. Margaret Clark, President, recommended increase of salaries paid to the Mayor and Councilmen to \$200 per month.

There were no objections, and the letter was ordered filed as a matter of record.

4. An October 27, 1958, letter from the State Compensation Insurance Fund, signed by Earl R. Howard, General Manager, complimented the City upon the excellent safety record maintained during the past year.

There were no objections, and the letter was ordered filed as a matter of record.

COMMUNICATIONS FROM THE CITY MANAGER:

1. The City Manager, in a memorandum dated October 31, 1958, submitted the following recommendations for consideration and approval:

APPROPRIATIONS:

1. For A.M.A. dues for the period October 1, 1958, through September 20, 1959, the sum of \$350.00.
2. For the purchase of 500 gallons of traffic paint @ \$2.25 per gallon, the sum of \$1,170 including sales tax.
3. For the purchase of 10,000 supplemental report forms for the Police Dept., the sum of \$301 plus sales tax, from the Pacific Printers, the low bidder. (Budget item).
4. To Chet Kohler for change in sewer line to new City Yard, the sum of \$501 (from Unappropriated Reserve).
5. To Floyd Stationers for purchase of 100 folding chairs for Recreation Dept., the sum of \$395 plus sales tax. Floyd Stationers was low bidder-bid sheet submitted (Budget Item).
6. For the purchase of a Victor Printing Calculator for the Street Dept., \$576.52 plus sales tax. (A Budget Item).

7. At the Council meeting of October 21, 1958, the matter of purchasing 50 gallons of Saf-T-Walk non-slip compound, for use on the floors of the Plunge dressing rooms was held up until the return of the City Manager. This request was made by Mr. Van Bellehem, Recreation Director, as indicated in the attached letter. Some type of non-slip compound should be applied to the floors to reduce the great number of slipping accidents that occur there each year. Mr. Van Bellehem has tested a number of compounds on the floors and has found that the one requested does the best job at the least cost. It is requested this material be ordered now as there is a delivery time of approximately four weeks on the material. The application would be made during the winter months by personnel of the Recreation Dept. This project is No. 3 of the \$17,000 improvement plan for the Plunge, which was recommended by the Recreation Commission.
8. For the purchase of floor covering for offices at the new City Yard, the sum of \$493.78 from Torrance Paint & Floor Covering Co., the low bidder on the project. (From Unappropriated Reserve).

Councilman Jahn asked whether the non-slip compound might not be ruined by being walked on if it were applied during the winter months.

The City Manager thought not.

Councilman Drale asked why the painters would not be used to apply this.

The City Manager said they are very busy, and that the maintenance people could put this material on. He explained that this is trowelled on and smoothed.

Councilman Jahn moved to concur with Items 1 through 8 under Appropriations as submitted by the City Manager.

Motion seconded by Councilman Benstead, and carried unanimously by roll call vote of those present (Beasley, Blount, and Bradford absent).

2. An October 31, 1958, memorandum from D. W. Mansfield to the City Manager, made recommendations on the bids for library shelving, furniture and work room installations.

The Mayor said he had been handed something else on this, as had the other members of the Council who were present. This had just come in as the Council meeting began.

Councilman Benstead moved to hold this over for the next meeting of the Council.

Motion seconded by Councilman Drale, no objections, so ordered.

3. With a cover memo dated October 31, 1958, the City Manager submitted a suggested method of implementing the Health Insurance Program of the Torrance City Employees' account.

Councilman Drale asked if this had been submitted for information.

The City Manager replied that we will need to know if the Council would approve this method of proceeding to get bids on health insurance for City employees. He explained that in order to get bids, we must have a standard of comparison, as all the companies have alternate plans.

Councilman Drale moved to concur with this outline as prepared by the City Manager.

Councilman Benstead asked how many companies have submitted proposals.

The City Manager said we have talked to 8 or 10, but they have not submitted proposals. The Police and Fire Depts. have worked on some plans, and they had received some actual proposals.

Mayor Isen seconded the motion, and as there were no objections, it was ordered carried.

COMMUNICATIONS FROM THE WATER DEPARTMENT:

1. An October 30, 1958, letter from A. E. McVicar, Supt., contained his recommendation that the bid for copper tubing for the Water Dept. be awarded to Western Water Works Supply Co., whose bid was low at \$5,608.69.

A memo from the City Manager was appended, dated October 31, and stated that he concurred with this recommendation.

Councilman Jahn moved to concur with the recommendation of the Supt. of the Water Department.

Motion seconded by Councilman Drale, and carried unanimously by roll call vote of those present (Beasley, Blount, Bradford absent).

2. At this time the Council considered a November 4, 1958, memo concerning PIPE & FITTINGS BID from D. W. Mansfield. The letter recommended that the bid of the National Supply Company of Torrance in the amount of \$14,856.21 plus sales tax be accepted. A summary of the bids was submitted with this.

A November 4, 1958, memo from the City Manager was attached and stated that he concurred with the recommendation.

Councilman Jahn referred to the Bid summary, and asked Mr. Mansfield, the Assistant City Manager, to explain this.

Mr. Mansfield explained that this was a very large order, and that when the entire bid was analyzed, the National Supply Co. of Torrance, whose bid was in the amount of \$5472 was the low bidder.

Councilman Jahn moved to concur with the recommendation of the Assistant City Manager.

Motion, seconded by Councilman Benstead, carried unanimously by roll call vote of those present (Beasley, Blount, and Bradford absent).

COMMUNICATIONS FROM THE CIVIL SERVICE BOARD:

1. An October 28, 1958, letter from the Civil Service Board, signed by W. C. Bradford, Secretary, contained their recommendations re the classification of 'Fireman-Mechanic'.

Councilman Benstead asked if this was not a new classification, and the City Manager said it was.

City Manager Stevens explained that the State Reclassification Survey people had recommended this.

Councilman Benstead asked how much repair work this man does, and Chief Benner replied that pumps are taken down in the Dept., and they have pulled truck motors and worked on them. He explained that when some work covered by the manufacturer was needed, motors had been sent in to the Mack Truck Co. in Los Angeles. He said his Dept. has the equipment to do a great deal of this work.

Councilman Benstead thought this was a new classification, and Councilman Drale agreed.

Fire Chief Benner said he had not felt justified in calling for an examination for a master mechanic. There are several men in the fire department who have worked as mechanics. The man who has been doing this work is a fireman. The State people had believed the person doing this work should be given extra pay.

Councilman Drale asked the Fire Chief if the survey had not established the job, and whether anyone in the Fire Dept. could do it, and the Fire Chief replied that if the man doing the work left the City's employ, he would assign someone else to do the work.

Councilman Drale felt an examination should be called for the job.

Fire Chief Benner agreed, saying he had hoped to call for such an examination next year. He explained this man is a fireman, and is called in to do this mechanical work as needed. He is the only man in the Department who has volunteered to do the work.

Councilman Jahn asked if the man who does this work would get the higher rate of pay all the time if the examination is given and a job set up.

4.30

The Fire Chief said that was right; the way it is now, the man would get the higher rate only when doing the work.

The Fire Chief explained that if an examination is called, the person who passes it will be in the Miscellaneous group of employees. He did not believe any of the people in the Fire Dept. would want that. He explained the many advantages of being in the Fire Dept. over being in the Miscellaneous group of employees.

Councilman Benstead asked why the equipment is not taken to our shops to be worked on, and the Fire Chief explained that the shops are busy, and the equipment from the Fire Dept. cannot wait when work is needed.

The Fire Chief told the Council that there are problems which arise when too many people are responsible for the small mechanical adjustments and work.

Mayor Isen suggested this be referred to the City Manager to see what he can do with it during the next week.

The City Manager said during the State survey, the State personnel who made the survey had recommended that the man doing the work get extra compensation for doing this extra work. They have recommended this increase, which is a 2-step increase. To follow this recommendation would keep this a simple matter.

Councilman Drale moved the Civil Service Board be authorized to call for an examination for the classification of 'Fireman-Mechanic'.

Motion seconded by Councilman Benstead.

Councilman Jahn asked if the person who took such a job would be called a fireman or a miscellaneous employee, and Councilman Drale could not see why he would not be a fireman.

The City Manager said the man now doing the work is doing the job we need done. He is a fireman, and should get extra compensation for doing this work.

Councilman Drale said the job description could require the man to be a fireman.

The City Attorney said the State Retirement Board would make the determination as to whether the man doing the work under such conditions would be a member of the Fire Dept. or a Miscellaneous employee.

In a brief discussion, this job was compared to that of a motor policeman, who receives extra pay when serving on a motorcycle and regular pay when not.

The City Manager thought this could be compared with that or with the job of a swamper who would receive one pay rate when doing one special job and another when performing his regular work.

Councilman Benstead withdrew his second to the motion, asking that this be held over for two weeks.

The motion was declared lost, and the matter ordered held for two weeks.

At 6:10 P. M., Mayor Isen declared a recess, with the Council re-convening at 6:20 P. M.

#### COMMUNICATIONS FROM THE AIRPORT COMMISSION:

Councilman Jahn moved to defer all these communications to the next meeting of the Council.

Motion seconded by Councilman Drale, no objections, so ordered.

Councilman Jahn suggested that the Councilmen look at the building which the Commission suggests be put into condition and used as an office for the Airport Manager.

After a short discussion, it was agreed that the Councilmen would make individual inspections of the building.

Councilman Drale asked if Mr. Wilson is not to provide such space in the Terminal Building, and it was explained to him that this might be many months under construction.

Councilman Benstead asked when Mr. Wilson's option expires, and Airport Manager Egan said on February 1, 1959. He added that Mr. Wilson had told him he expects to have something firm within a matter of weeks.

INTERDEPARTMENTAL COMMUNICATION:

1. An October 30, 1958, letter concerning the 'Shoppers' Market Center' was signed by J. V. Russell, Director of Public Works, Geo. C. Powell, Planning Director, and Lee Schlens, the Supt. of Building. The letter outlined the request of developer to put up a chain link fence instead of a masonry wall along Dalemead because of the cut which has been made there.

Mr. Schlens presented plans to the Council for consideration, and the Council inspected the plans and discussed this with Messrs. Schlens and Russell and the developer Mr. Anderson.

Mayor Isen ordered this held for a week as there was no objection, saying the matter could be studied further.

Councilman Drale told the developer he believed he would approve this if the people who live behind the store would not object.

Mr. Schlens said he and Mr. Powell would contact the people about this.

Mr. Anderson told the Council it was hard to please everyone, and that he would bring this back.

Councilman Drale said he would like to have the original recommendation of the Planning Commission on this.

RESOLUTIONS:

Councilman Jahn moved that the Resolution presented to the Council tonight be held for the next meeting of the Council.

Motion seconded by Councilman Drale, no objections, so ordered.

ORDINANCES:

1. With a cover letter dated October 30, 1958, the City Clerk presented for its second reading Ordinance No. 1036.

Councilman Drale moved this be held for the next meeting of the Council.

Motion seconded by Councilman Jahn, no objections, so ordered.

2. With a cover letter dated October 30, 1958, the City Clerk submitted for its second reading Ordinance No. 1037, which was approved unanimously by the Council at the time of the first reading on October 29, 1958, with all Councilmen present.

Deputy City Clerk Whitacre read title to:

ORDINANCE NO. 1037

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
TORRANCE ADOPTING A POSITION CLASSIFICATION PLAN  
AND ESTABLISHING A THREE-STEP PAY RANGE PLAN FOR  
CITY EMPLOYEES.

Councilman Jahn moved to dispense with further reading of the Ordinance.

Motion seconded by Councilman Benstead and carried unanimously by roll call vote of those present (Beasley, Blount and Bradford absent).

Councilman Jahn moved for adoption of Ordinance No. 1037 at its second and final reading.

Motion seconded by Councilman Benstead, and carried unanimously by roll call vote of those present (Beasley, Blount and Bradford absent).

3. With a cover letter dated October 30, 1958, the City Clerk submitted for its first reading an ordinance reclassifying the property in Case No. 523, a Zone Change approved by those present when the Case was considered (Isen absent).



Deputy City Clerk Whitacre read title to:

ORDINANCE NO. 1038

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING APPENDIX I OF "THE CODE OF THE CITY OF TORRANCE, 1954" (ADOPTED BY ORDINANCE NO. 791), RECLASSIFYING THAT CERTAIN PROPERTY DESCRIBED IN PLANNING COMMISSION CASE NO. 523.

Councilman Jahn moved to dispense with further reading of the Ordinance.

Motion seconded by Mayor Isen and carried unanimously by roll call vote of those present (Beasley, Blount and Bradford absent).

Councilman Jahn moved to approve Ordinance No. 1038 at its first reading.

Motion seconded by Councilman Drale and carried unanimously by roll call vote of those present (Beasley, Blount and Bradford absent).

4. With a cover letter dated October 30, 1958, the Planning Director submitted an ordinance reclassifying that property described in Planning Commission Case No. 530, unanimously approved by the Council with all members present on October 14, 1958.

Deputy City Clerk Whitacre read title to:

ORDINANCE NO. 1039

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING APPENDIX I OF "THE CODE OF THE CITY OF TORRANCE, 1954" (ADOPTED BY ORDINANCE NO. 791), RECLASSIFYING THAT CERTAIN PROPERTY DESCRIBED IN PLANNING COMMISSION CASE NO. 530.

Councilman Benstead moved to dispense with further reading of the Ordinance.

Motion seconded by Councilman Drale and carried unanimously by roll call vote of those present (Beasley, Blount and Bradford absent).

Councilman Benstead moved to approve Ordinance No. 1039 at its first reading.

Motion seconded by Councilman Jahn and carried unanimously by roll call vote of those present (Beasley, Blount and Bradford absent).

5. With a cover letter dated October 30, 1958, the Planning Director submitted for its first reading an ordinance reclassifying the property described in Planning Commission Case No. 531, a Change of Zone unanimously approved by the Council with all members present, when the Case was heard by them on October 14, 1958.

Deputy City Clerk Whitacre read title to:

ORDINANCE NO. 1040

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING APPENDIX I OF "THE CODE OF THE CITY OF TORRANCE, 1954" (ADOPTED BY ORDINANCE NO. 791), RECLASSIFYING THAT CERTAIN PROPERTY DESCRIBED IN PLANNING COMMISSION CASE NO. 531.

Councilman Jahn moved to dispense with further reading of the Ordinance.

Motion seconded by Councilman Drale and carried unanimously by roll call vote of those present, (Beasley, Blount and Bradford absent).

Councilman Benstead moved to approve Ordinance 1040 at its first reading.

Motion seconded by Councilman Drale and carried unanimously by roll call vote of those present (Beasley, Blount and Bradford absent).

PROCLAMATIONS:

1. Mayor Isen proclaimed the week of November 10th through 14th as Communications Week, and urged everyone to accept the invitation of Pacific Telephone to visit their office at 1307 Cravens Ave. during that week.

ORAL COMMUNICATIONS

1. The City Manager had a Resolution which he thought should be considered now, saying it condemned a small piece of property which is on Lomita Blvd.

The City Attorney reported that it would require 5/7ths of the Council to act on this.

2. Councilman Benstead referred to a communication from the City Manager on Personnel, and noted that under Item 4, a person who was No. 2 on the list had been hired. He asked why the No. 1 person had not been taken to fill the opening.

The City Manager did not know, and Chief Benner, who had hired this man, replied that this was a promotion, and having working experience with the men involved he felt the No. 2 man to be a better man for the job.

3. Mayor Isen noted that the new tax bills show the break-down of the tax dollar on the face, and that on the back of the tax bills the method of arriving at the tax is explained. He believed this to be a fine improvement, and suggested that a letter of congratulations be sent by the City to the people responsible for this.

Councilman Drale said he would second such a motion.

There were no objections, and Mr. Mansfield was directed to ascertain to whom such a letter should be sent and prepare the letter.

4. Director of Public Work Russell had a letter from a Mr. Tanner which he was prepared to discuss, but Mayor Isen directed that this be brought up next week when a full Council is present.

5. Councilman Drale moved all bills properly audited be paid. Motion seconded by Councilman Benstead, and carried unanimously by roll call vote of those present (Beasley, Blount and Bradford absent).

6. Councilman Drale moved to adjourn to Wednesday, November 12, 1958, at 8:00 P. M.

Motion seconded by Councilman Jahn and carried unanimously by roll call vote of those present (Beasley, Blount and Bradford absent).

The meeting adjourned at 6:50 P. M.

A. H. Bartlett, City Clerk of the City of  
Torrance, California

By *Yell Whitacre*  
Deputy City Clerk

APPROVED:

*Albert Isen*  
Mayor of the City of Torrance